

REPUBLIC OF MAURITIUS



ROAD DEVELOPMENT AUTHORITY

PRESS NOTICE

(Authorised under Section 27 of the Public Procurement Act 2006) (as amended)

PREQUALIFICATION EXERCISE TO PARTICIPATE IN A FRAMEWORK AGREEMENT FOR MAINTENANCE AND REPAIRS OF RDA'S VEHICLES

Procurement Reference no.: **PR/RDA/ 33/10-2023**

1. The Road Development Authority (RDA) is proceeding with a prequalification process and is inviting eligible workshops or garages, incorporated in Mauritius, willing to provide services (repairs and maintenance) in mechanical, electrical or panel beating and painting of vehicles under a framework agreement on an 'as and when required' basis.
2. The Prequalification Exercise document can be downloaded from RDA website <https://rda.govmu.org/> or maybe collected at the address given below:

**Road Development Authority
Level 8, Blue Tower
Rue de L'Institut, Ebene**

3. The Prequalification document and all accompanying documentation must be deposited in the tender box by **Wednesday, 22 November 2023** up to **13.30 hours** (local time) at the above-mentioned address.
4. The documents will be opened on Wednesday, 22 November 2023 as from 14.00 hours (local time).
5. The Road Development Authority reserves the right to accept or reject any proposal and to annul this Request for Proposal, without thereby incurring any liability to any Agency.

18 October 2023

REPUBLIC OF MAURITIUS
ROAD DEVELOPMENT AUTHORITY



Prequalification Exercise
to participate in a

**FRAMEWORK AGREEMENT FOR
MAINTENANCE AND REPAIRS OF RDA'S
VEHICLES**

PR/RDA/33/10-2023

Client: ROAD DEVELOPMENT AUTHORITY

18 OCTOBER 2023

Section 1

Prequalification exercise to Participate in a Framework Agreement for Repairs and Maintenance of RDA`s Vehicles

1.0 Introduction

The Road Development Authority (RDA), operating under the Ministry of National Infrastructure and Community Development, is responsible for the design, construction, care, maintenance and improvement of classified roads. RDA has a fleet of vehicles and those vehicles must be serviced or repaired periodically or occasionally. RDA intends to enter into a framework agreement with potential workshops or garages.

The purpose of this prequalification exercise is to invite and shortlist eligible workshops or garages willing to provide services (repairs and maintenance) in mechanical, electrical or panel beating and painting of vehicles on an as and when required basis. The vehicles of RDA are posted in head office and sub offices located in different districts. To ensure proximity of service, the garages must be located in zones defined in table 1.

Table 1: Zones where workshops must be located

Zones	Garages/Workshops located in district of
A	Pamplemousses and Riviere du Rempart
B	Plaines Wilhems, Black River and Port-Louis
C	Moka and Flacq
D	Grand Port and Souillac

The types of vehicles available in RDA are Station Wagon Cars / Cars, Light Truck Vehicles, Double cabs 2X4, 4X4, SUVs and Tipper lorries.

2.0 Eligibility Criteria of Garages/Workshops

The garages/workshop willing to form part in the framework agreement must satisfy the following criteria:

- i. The capacity to enter into a formal contract.
- ii. The appropriate license to operate (BRN, fire certificate, certificates complied with OSHA among others).
- iii. A secured compound/workplace to carry out the maintenance and repairs of the vehicles.
- iv. Trained mechanics, automobile electricians or painter depending on the services provided. Any person should have at least 3 years of experience.
- v. Essential tools and equipment to carry out either mechanical works or electrical works or painting and panel beating works.
- vi. Access to genuine or OEM spare parts.
- vii. The knowledge to use IT system.
- viii. Capacity to submit a performance security of Rs 25,000.

3.0 Scope of Service

The workshop/garages must provide the following services:

- i. To carry out periodic maintenance of vehicles as per the manufacturer`s requirements.
- ii. To use spare parts of satisfactory quality, either original or OEM certified, and reasonably fit for any particular purpose that has been specified.
- iii. To carry out maintenance and repairs with reasonable care and skill and within a reasonable time and to maintain RDA`s vehicles in a road worthy condition under the Road Traffic Act and any existing traffic rules and regulations in force in Mauritius.
- iv. With regards to other additional works that must be done after inspection during the periodic maintenance or repairs of any vehicle, the garage/workshop will be requested to give a detailed report/quote for the repairs.
- v. Concerning any major or breakdown mechanical or electrical repairs or works involving panel beating and painting in any vehicle where the garage/workshop has to make an assessment, a quote that contain the breakdown of works including labour cost and the type of spare parts required must be given to RDA`s representative.

4.0 Duration of the Service

The framework agreement will be for a period of 12 months.

5.0 Procurement Process for the Selection of the Applicant for this Service

This request for prequalification exercise is for the shortlisting qualified applicants who are interested to provide services in mechanical or electrical repairs or works involving panel beating and painting in vehicles for a duration of 12 months.

The closing date for submission of the prequalification document is 22 November 2023 at 13:30.

6.0 Fund for Assignment

The RDA will fund this assignment.

7.0 Client's requirements

As per Section 3

8.0 Shortlisting criteria

The evaluation of the applications for shortlisting will be based on the following criteria:

- a) To satisfy all eligibility criteria at section 2.0
- b) Minimum of 3 years of experience of such services or equivalent.

9.0 Submission of the Prequalification Documents

The prequalification documents and all related documentation must be downloaded from RDA website rda.govmu.org or collected at the address below and deposited in the tender box by 22th November 2023 up to 13.30 hrs. at the under mentioned address:

Road Development Authority
Level 8, Blue Tower
Rue de L`Institut
Ebene
Mauritius
Tel : (230) 4678600
Fax: (230) 4672056
Email: procurement@rda.intnet.mu

10.0 Request for Supplementary Information and Clarification

Any request for supplementary information should be made not later than 7 days prior to the dead line for submission of bid.

11.0 Opening of the Prequalification Exercise

The exercise shall be opened by the Client on: **22th November 2023 as from 14.00 hrs.**

Section 2

Terms of Reference

RDA is engaging in a prequalification exercise in view of identifying eligible garages/workshop/company/enterprise which are specialized in at least one of the following: **mechanical repairs and maintenance, electrical repairs, panel beating and painting of motor vehicles.** Those garages/workshops are required to submit bids through a procurement exercise for:

A. Mechanical Repairs and Maintenance

- To quote for periodic maintenance of vehicles including for spare parts to be used
- To quote for mechanical repairs which occurs frequently (example in suspensions and transmissions, among others) including spare parts to be used
- To quote for labour rate per hour for major repairs of vehicles
- To supply spare parts if same is below Rs 10,000 provided that the price is fair and reasonable and same has been controlled by RDA officers

B. Electrical Repairs

- To quote for labour rate per hour for major repairs
- To supply spare parts if same is below Rs 10,000 provided that the price is fair and reasonable and same has been controlled by RDA officers

C. Panel Beating and Painting Repairs

- To quote for labour rate per hour for major repairs
- To supply spare parts if same is below Rs 10,000 provided that the price is fair and reasonable and same has been controlled by RDA officers

For any repairs above Rs 10,000, spare parts will be provided by RDA using its procurement procedures in a short amount of time.

Section 3

Response forms

Applicants will have to respond to this invitation for Expression of Interest by filling in the response templates.

Respondent's Submission

Applicants are required to fill in the response templates. The content and tables shown hereunder information only.

Procurement Reference No	PR/RDA/33/10-2023
Procurement Name	Framework agreement for maintenance and repairs of RDA`s vehicles
Country	Mauritius

I. Applicant's Information

Date:
Applicant Name:
Position:
Name of Company/Organisation:

II. Assignment Specific Qualifications and Experience

We list hereunder our project references which demonstrate our technical competence and geographical experience.

Technical Competence

References, highlighting the technical qualifications of our entity in undertaking repairs and maintenance and details of past experiences.

Date	Name of Clients and Description of Works

III. The details of the Technical Staff available for this exercise

Relevant Experience of the organization Professional Staff are listed hereunder:

SN	Name	Qualification	Years of experience	Relevant Experience			
				Employer	Position	Duration	
						From	To
1							
2							
3							
4							
5							
6							
7							
8							

(Please insert more rows as necessary)

IV. Attachments

SN	Description
1	Copy of BRN and relevant certificates such as fire certificate, OSHA
2	Location of place of business
3	Brief curriculum vitae for each technical staff in the garage/workshop
4	Documents evidencing experience of garage/workshop having undertaken similar services.
5	Details and specifications of the proposed equipment and tools to be used for the assignment
6	Any other relevant attachments