

ROAD DEVELOPMENT AUTHORITY



Pre-Bid Meeting (Minutes of Meeting)

Project:	Selection of a Technical Advisory Firm for Construction of Road Development Authority Head Office at St Pierre
Meeting Location:	6 th Floor, Road Development Authority, Ebene
Date:	October 13, 2022
Time:	10:30 hrs

ATTENDANCE:

SN	NAME	DESIGNATION	ORGANISATION
1	Mr. D. Mungrah	Acting Deputy General Manager Manager (Civil Engineering)	Road Development Authority (RDA)
2	Mr. A. A. Auckloo		
4	Mr. S. Suntah	Senior Engineer	Mega Design
5	Mr. Y. Kisnah	Engineer	YK Engi Ltd
6	Mr. G. R. Seebun	Architect	ZAC Architect Ltd
7	M. Fok Kune	Architect	LUXCONSULT Ltd
8	K. Jeebodhun	Engineer (Attended Online through Link in RFP)	

ITEM	MINUTES OF MEETING
1.0	Introduction
	The Chairperson welcomed all present in the meeting. He stated that the RDA Manager will give a brief PowerPoint Present of the project. All queries are to be submitted officially through the E- mail at the earliest possible.

<p>2.0</p>	<p><u>Presentation</u></p> <p>The RDA Manager gave a brief PowerPoint presentation on the following:</p> <ul style="list-style-type: none"> • RDA role • Problem statement • Objective through this assignment • Purpose and Scope of the Study • Strategic Location of Plot of Land for exploitation • Profile of the Consulting Firm and Core team • Assignment of the Technical Advisory Firm • Scope of Consultancy Services (Stages 1 and 2) • Output/ Deliverables of this Study • The deadline of submission and bid validity. • Lastly, RDA invited queries from potential bidders. <p>The Presentation is at Annex A.</p>
<p>3.0</p>	<p><u>Queries and Replies</u></p> <p>3.1 Query No.1: The bidder queried about the estimate of 2.0 Million</p> <p>RDA reply: RDA stated that RDA is being guided by the BOT unit for this assignment and the estimate was provided by them based on the BOT contracts that have been and carried out.</p> <p>3.2 Query No.2: The bidder queried whether they should hire a PPP firm or an individual expert for the assignment</p> <p>RDA reply: Bidder should refer to Section 5 and sub clause 3.6 of the RFP for requirement is the PPP Expert.</p> <p>3.3 Query No.3: The bidder asked if the RFP is limited to local consultancy firms.</p> <p>RDA reply: Bidders to refer to Clause 1.8 of the ITC for Eligibility Criteria. Both local/international potential Consultants are invited to submit their proposals for the Procurement of Technical Advisory Services for the construction of Road Development Authority Head Office at St Pierre. An addendum will be issued to correct Section 1. Letter of Invitation.</p>

	<p>3.4 Query No.4: The bidder asked in an event that a firm is successful and awarded the contract for this assignment, will it be able to work alongside the private partner at a later stage for the design and construction of the RDA house.</p> <p>RDA reply: Bidders to comply with section 1.6 of the ITC.</p>
<p>4.0</p>	<p><u>Conclusion</u> The Chairperson thanked everyone present and concluded the meeting at 11:00hrs and asked the bidder to send all queries through the E- mail at the earliest possible. Bidders to refer to Clause 2.1 of ITC – Data Sheet to address their clarifications.</p>

Annex A

**Selection of a Technical Advisory Firm
for Construction of Road Development Authority
Head Office at St Pierre
Procurement No: E/C/RDA/17/10-2022
PRE-BID VISIT : 13th October 2022**

Selection of a Technical Advisory Firm for Construction of Road Development Authority Head Office at St Pierre

1.0 Introduction

- ❑ The RDA is a body corporate established by Act No. 6 of 1998, operating under the aegis of the Ministry of National Infrastructure and Community Development (National Infrastructure Division).
- ❑ The RDA being the main agency responsible for planning, design, construction and maintenance of motorways and main roads in Mauritius is initiating the present assignment. Project Background and Purposes

1.1 Problem Statement

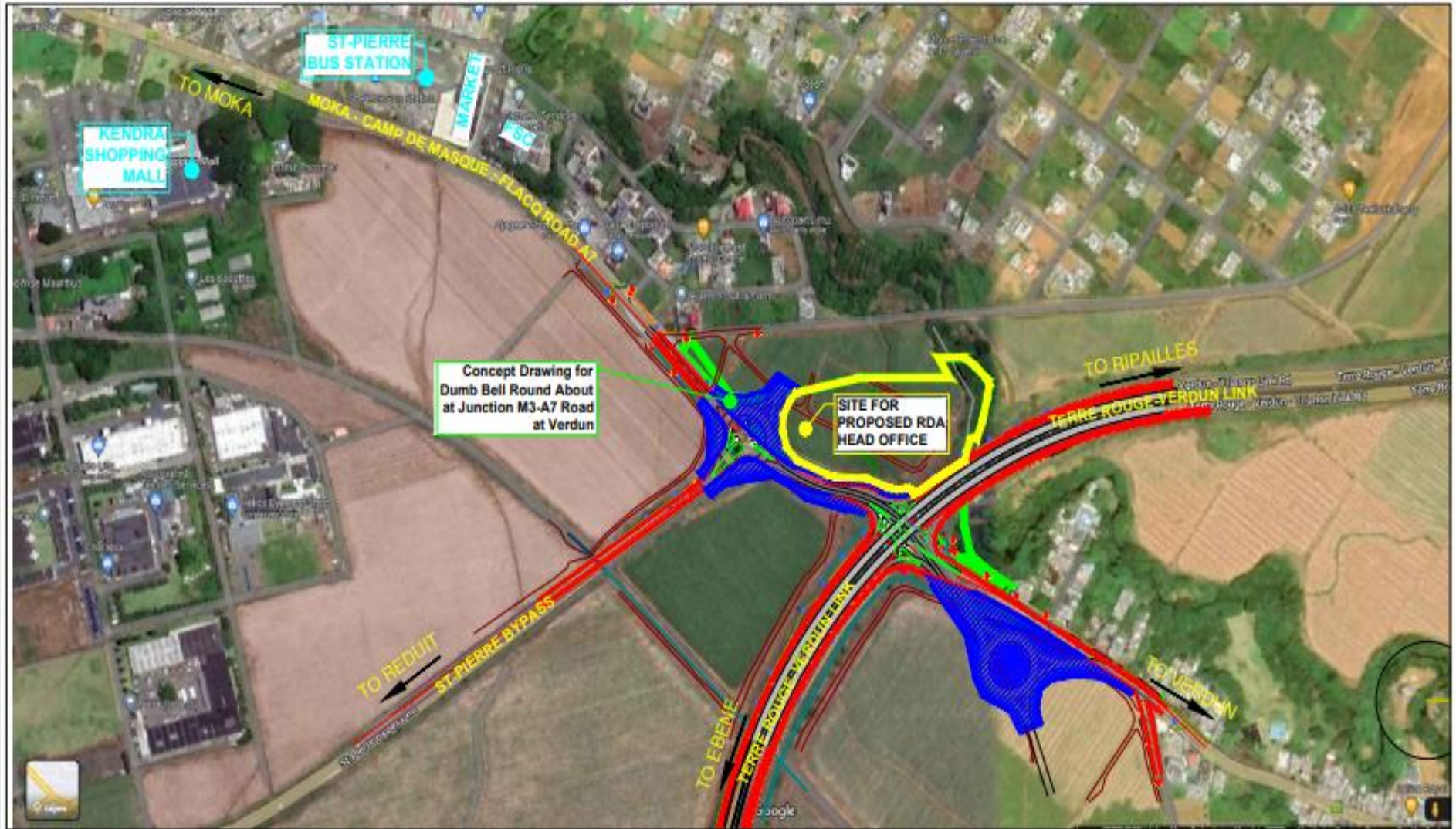
- ❑ Since its establishment, RDA has been renting office space to house its Head Office. The RDA since January 2013 is currently renting a total surface area at Blue Tower of 2768.8 sq Mt representing a considerable budget. Additionally, the rental is subject to further increase in accordance with CPI.

1.2 Objective

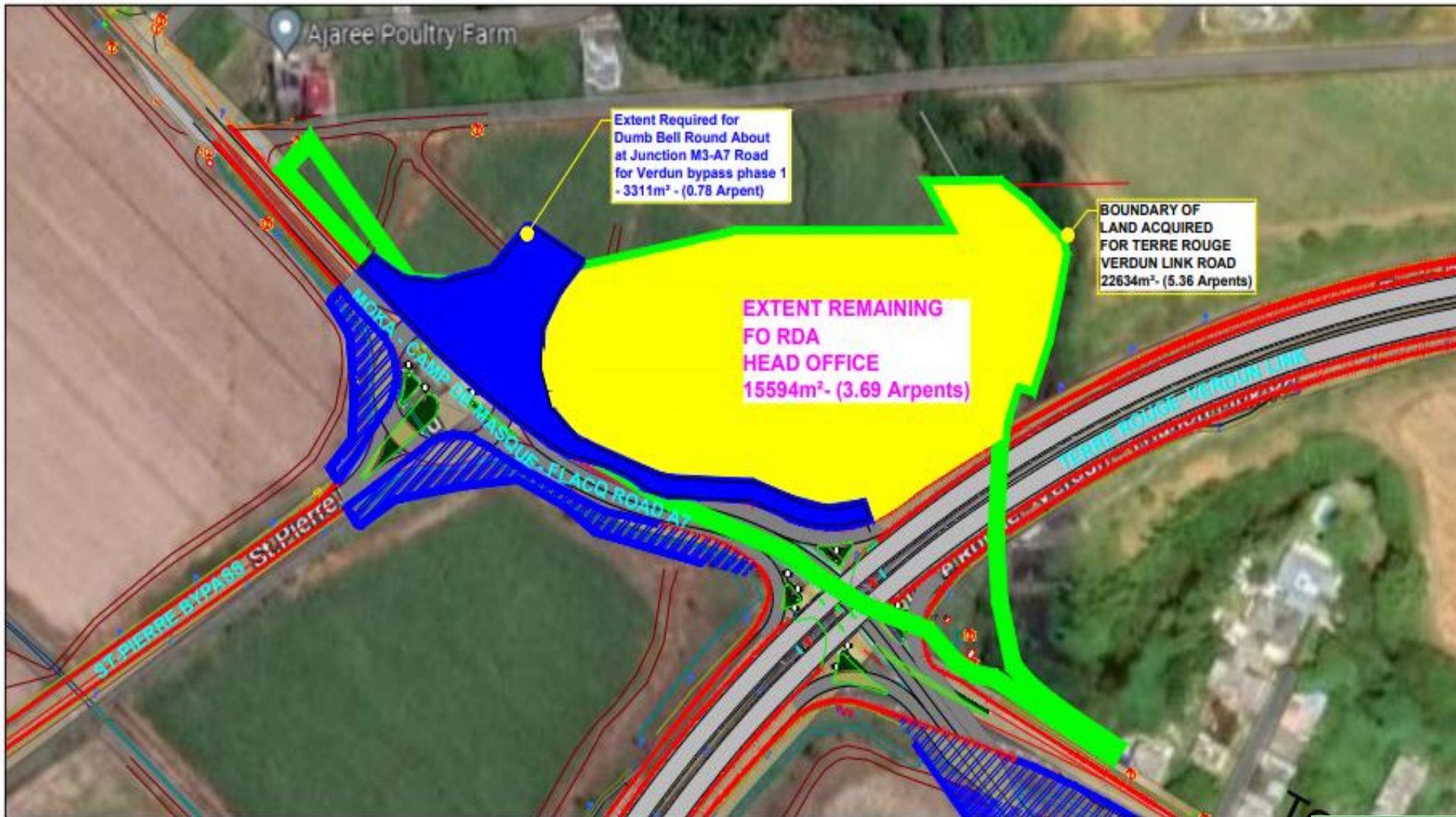
The purpose of this project is the construction of a building (RDA House) to house the Head Office of RDA on a public-private partnership mode and with revenue to cover all costs of the Project and desired return on the equity (ROE).



PROJECT SCOPE



PROJECT SCOPE



Selection of a Technical Advisory Firm for Construction of Road Development Authority Head Office at St Pierre

PROFILE OF THE CONSULTANTS :

The Consultancy Firm:

The firm shall be in operation for a minimum of ten years and shall have experience in carrying out technical study for at least one similar project.

CORE TEAM:

- Architect
- Civil/ Structural Engineer
- Structural Engineer
- Mechanical Engineer
- Electrical Engineer
- Quantity Surveyor
- PPP Expert
- Team Leader



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Assignment of the TA

This RFP invites proposals from an Architectural, Engineering, Quantity surveying or Transaction Advisory firm representing a team of suitably qualified and experienced technical team in connection with the technical study for the proposed construction of a building to house the Head Office of the Road Development Authority at St Pierre.

The TA will structure this Project as well as assist RDA in procuring the qualified bidders for the project.

Scope of Consultancy Services

A. Stage 1

- Carry out a technical feasibility study of the project,
- Submit a concept/ master plan showing the building, parking, access and other amenities on the site including a brief schedule of areas



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Scope of Consultancy Services

A. Stage 2

Upon approval of stage 1 and client's decision to proceed to stage 2, the Consultants shall submit technical input, which will be used to finalise the procurement documents under the BOT model of procurement, including but not limited to the following:

- Output specifications for the works and services during construction, including tests and commissioning.
- Output specifications during maintenance and operation including targeted Key Performance Indicators and liquidated damages.
- Incorporate the Output and performance Specifications and other Technical requirements in the RFP and draft BOT Agreement template.

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Deliverables

Deliverables	Month
Stage 1	
• Submission of Preliminary technical report	December 2022
: Submission of Final technical report	January 2023
Stage 2	
• Submission of Output specifications	March 2023
• Incorporate the Output and performance • Specifications and other Technical • requirements in the RFP and draft BOT • Agreement template	April 2023



Closing Date :

Wednesday, 9 November 2022

Time: 13.30 hours (local time) at latest.

Eligibility of bidders:

- As describe in Clause 1.8 of the ITC, Be registered with the CIDB as Consultant as appropriate, prior to bidding for the project.. This requirement is mandatory and non-submission of the Certificate will lead to the disqualification of the bidder.

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Questions

